

Quesnel School District No. 28

INCIDENT/INJURY REPORTING PROCEDURE

FIRST AID ATTENDANT:

1. The first aid attendant must:
 - a) promptly provide injured workers with a level of care within the scope of the attendant's training and this Part,
 - b) objectively record observed or reported signs and symptoms of injuries and exposures to contaminants covered by the *Regulation*, and
 - c) refer for medical treatment workers with injuries considered by the first aid attendant as being serious or beyond the scope of the attendant's training.
2. A first aid attendant must be physically and mentally capable of safely and effectively performing the required duties, and the Board may at any time require the attendant to provide a medical certificate.
3. The first aid attendant is responsible, and has full authority, for all first aid treatment of an injured worker until responsibility for treatment is accepted:
 - a) at a place of medical treatment,
 - b) by an ambulance service acceptable to the Board, or
 - c) by a person with higher or equivalent first aid certification.
4. The First Aid Attendant completes the First Aid Report and Patient Assessment and submits to the site manager.

