

Dear Parents/Guardians,

'In Person' PTI's will be taking place **Wednesday, October 28th and Thursday, October 29th** from 1:00 p.m. to 3:50 p.m.

• Please complete the form below, making sure information is clear and legible, and return to the office or kaylakinloch@sd28.bc.ca no later than end of day October 9th. • Requests are processed on a first come first served basis and must be made by this form: **no emails or phone call please**. • Confirmations should be sent to the email you provide below on or before October 20 – if you have not received confirmation by October 23 please contact me directly. • If you have more than one student please indicate them all on one sheet so appointments can be scheduled in one block of time for your convenience. • Phone call appointments will be scheduled by the teacher.

Student(s) LEGAL Name(s)		
Parent Name(s)		
Phone		
Parent Email		
Which day do you prefer?		
Wednesday, October 28th	☐	I am available either day ☐
Thursday, October 29th	☐	I prefer an email/phone call from teachers ☐
Please indicate the teachers you would like to meet ***ROOM and TIME will be completed by the office		
	ROOM (to be completed by office)	TIME (to be completed by office)

OFFICE: Time and date received: _____